

Wichita Genealogical Society



Open Board of Directors Position

Vice President



Member of Executive Committee

- Conduct board meetings in absence of President.
- Manage book donation fund.
- Assist president in executive projects.
- Typically requires less than 6 hours a month.

Tasks

- Conduct monthly board meeting in absence of President.
- Assume the duties of the President in the case of vacancy until a new President is elected.
- Manage book donations fund program. Oversees selection and acquisition of three books each quarter, and coordinates with the library in placement.
- Chair annual Audit Committee
- Provide quarterly information to Public Relations and AVC editor of books publish.
- Assist president in executive special projects.
- Typically requires less than 6 hours per month.

Qualifications

- Experience in project management and coordination is helpful.
- Willing to stand in for president at board meetings and monthly meetings.
- A current member of the Wichita Genealogical Society.

Join US

- This is a voting member of the WGS Board of Directors, which meets the second Monday of each month at 6:00 PM at the Advanced Learning Library, Wichita Public Library,
- Bring ideas to the board that may advance the Wichita Genealogy Society's goals and projects.
- Help us map the future and conduct the present.

For more information, contact Fred Knoblauch, President at 316-218-2783 or email President@wichtagensoc.org.